

# **User Manual**

## **For**

# **UNIFIED PROJECT MANAGEMENT SYSTEM**

## **(Topics)**



**Ministry of Electronics & Information Technology,  
Government of India**

Vidyut Bhawan, Ground floor, Salt Lake,  
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20th January, 2025

## User Manual: Schedule of Rates (SOR) Process

This document provides step-by-step guidance for creating, verifying, editing, and approving Schedule of Rates, Material Carriage, Transport Carriage, Composite Rates Details, and Rate Analysis processes.

### Schedule of Rates

This section covers the steps to create, verify, edit, and approve the schedule of rates.

#### Schedule of Rates List

Here you can view Schedule of rates list.

Total Available: 48

SCHEDULE RATE CATEGORY

Please Select Rate Category

+ Add New

| Title                         | Department   | Category                                | Publish Date | Expire Date | Financial Year | Item Group | Item | Zones | Actions                                          |
|-------------------------------|--------------|-----------------------------------------|--------------|-------------|----------------|------------|------|-------|--------------------------------------------------|
| SECTION (C)-I                 | PUBLIC WORKS | Sanitary and Plumbing works (Volume II) | N/A          | N/A         | 2024-25        | 40         | 56   | 1     | <div> <div></div> <div></div> <div></div> </div> |
| SECTION (C)-II                | PUBLIC WORKS | Sanitary and Plumbing works (Volume II) | N/A          | N/A         | 2024-25        | 30         | 191  | 1     | <div> <div></div> <div></div> <div></div> </div> |
| SECTION(A-I)-PLUMBING WORKS   | PUBLIC WORKS | Sanitary and Plumbing works (Volume II) | N/A          | N/A         | 2024-25        | 7          | 14   | 1     | <div> <div></div> <div></div> <div></div> </div> |
| SECTION(A-II)-PLUMBING WORKS  | PUBLIC WORKS | Sanitary and Plumbing works (Volume II) | N/A          | N/A         | 2024-25        | 109        | 595  | 1     | <div> <div></div> <div></div> <div></div> </div> |
| SECTION(A-III)-PLUMBING WORKS | PUBLIC WORKS | Sanitary and Plumbing works (Volume II) | N/A          | N/A         | 2024-25        | 37         | 171  | 2     | <div> <div></div> <div></div> <div></div> </div> |

Click on Add New button to create New Schedule Rate Item.

### Create Schedule of Rates

1. Navigate to the Schedule of Rates module in the system.
2. Fill in the necessary details to create the schedule of rates.

### Create New ScheduleRate

|                                                                                                                       |                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b>TITLE *</b>                                                                                                        | <b>DEPARTMENT *</b>                                                                       |
| <input type="text" value="Enter ScheduleRates title"/>                                                                | <input data-bbox="868 331 1237 373" type="text" value="Please Select Department..."/>     |
| <b>SCHEDULE RATE CATEGORY *</b>                                                                                       | <b>FINANCIAL YEAR *</b>                                                                   |
| <input data-bbox="440 457 831 499" type="text" value="Please Select Rate Category"/>                                  | <input data-bbox="868 457 1237 499" type="text" value="Please Select Financial Year..."/> |
| <b>PUBLISH DATE</b>                                                                                                   |                                                                                           |
| <input data-bbox="440 583 841 636" type="text" value="dd-----yyyy"/>                                                  |                                                                                           |
| <b>DESCRIPTION *</b>                                                                                                  |                                                                                           |
| <div data-bbox="440 720 1245 917"><div>Sans Serif Normal B I U  x<sub>2</sub> x<sup>2</sup> </div><div> </div></div>  |                                                                                           |
| <b>NOTES</b>                                                                                                          |                                                                                           |
| <div data-bbox="440 997 1245 1194"><div>Sans Serif Normal B I U  x<sub>2</sub> x<sup>2</sup> </div><div> </div></div> |                                                                                           |
| <div data-bbox="1024 1245 1245 1293"><input type="button" value="Cancel"/> <input type="button" value="SAVE"/></div>  |                                                                                           |

After fill up click on SAVE button. Page is redirect to listing page with a success pop-up message.



## ScheduleRates Created!

Test



## Verify Schedule of Rates

1. Click on Eye button to verify, approve and also add (new zone, new group, new item).

| Title     | Department   | Category   | Publish Date | Expire Date | Financial Year | Item Group | Item | Zones | Actions                                                                                                                                                                                                                                                     |
|-----------|--------------|------------|--------------|-------------|----------------|------------|------|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Chapter-C | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 14         | 67   | 1     |    |
| Chapter-D | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 245        | 737  | 1     |    |
| Chapter-E | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 88         | 432  | 1     |    |
| Chapter-F | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 29         | 135  | 1     |    |

| Title | Department   | Category   | Publish Date | Expire Date | Financial Year | Item Group | Item | Zones | Actions                                                                             |
|-------|--------------|------------|--------------|-------------|----------------|------------|------|-------|-------------------------------------------------------------------------------------|
| Test  | PUBLIC WORKS | Electrical | 2025-01-19   | N/A         | 2024-25        | 0          | 0    | 0     |  |

Department: Public Works

Total Available: 0

Test

[Test... Read More](#)

[Notes:Test... Read More](#)

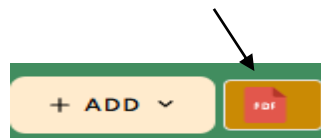
Select Zone 





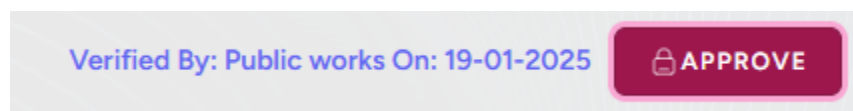

| Code | Item | Unit |
|------|------|------|
|------|------|------|

Click PDF button to download Schedule of Rate Detail.



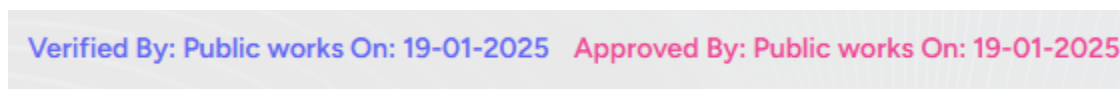
After click on verify and show a pop-up message. Then click on Yes, Confirm! Button in the pop-up section.

Then show



After click on Approve button and show a pop-up message. Then click Yes, Confirm! Button in the pop-up section. Approve permission is only on Higher Authority.

Then show



## Edit Schedule of Rates

1. Fill in the necessary details to edit the schedule of rates.

|      |              |            |            |     |         |   |   |   |                                                                                                                                                                                                                                                             |
|------|--------------|------------|------------|-----|---------|---|---|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test | PUBLIC WORKS | Electrical | 2025-01-19 | N/A | 2024-25 | 2 | 1 | 1 |    |
|------|--------------|------------|------------|-----|---------|---|---|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Click on edit button. Open a pop-up and modify. After click on UPDATE.

## Material Carriage

This section covers the steps to create, verify, edit, and approve the material carriage.

### Material Carriage Rate

Here you can manage the Material Carriage Rate.

Total Available: 2

SCHEDULE RATE CATEGORY

Please Select Rate Category



| Title     | Department   | Category                   | Publish Date | Expire Date | Financial Year | Item Group | Item | Zones | Actions                                                                                                                                                                                                                                                           |
|-----------|--------------|----------------------------|--------------|-------------|----------------|------------|------|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CHAPTER-1 | PUBLIC WORKS | Road & Bridge (Volume III) | N/A          | N/A         | 2024-25        | 5          | 27   | 2     |       |
| test      | PUBLIC WORKS | Electrical                 | 2025-01-19   | N/A         | 2024-25        | 0          | 0    | 0     |    |

Click on Add New button to create New Material Carriage.

## Create Material Carriage

1. Navigate to the Material Carriage module in the system.
2. Fill in the necessary details to create the material carriage.

Create New Material Carriage Rate

TITLE \*

Enter ScheduleRates title

DEPARTMENT \*

Please Select Department...

SCHEDULE RATE CATEGORY \*

Please Select Rate Category

FINANCIAL YEAR \*

Please Select Financial Year...

PUBLISH DATE

dd-----yyyy

DESCRIPTION \*

Sans Serif

Normal

B

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x<sub>2</sub>

x<sup>2</sup>

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NOTES

Sans Serif

Normal

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x<sub>2</sub>

x<sup>2</sup>

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⌂

Cancel

SAVE

After fill up click on SAVE button. Page is redirect to listing page with a success pop-up message.



Material Rate Created!

Test



## Verify Material Carriage

1. Click on Eye button to verify, approve and also add (new zone, new group, new item).

| Title     | Department   | Category   | Publish Date | Expire Date | Financial Year | Item Group | Item | Zones | Actions                                                                                                                                                                                                                                                     |
|-----------|--------------|------------|--------------|-------------|----------------|------------|------|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Chapter-C | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 14         | 67   | 1     |    |
| Chapter-D | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 245        | 737  | 1     |    |
| Chapter-E | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 88         | 432  | 1     |    |
| Chapter-F | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 29         | 135  | 1     |    |

| Title | Department   | Category   | Publish Date | Expire Date | Financial Year | Item Group | Item | Zones | Actions                                                                             |
|-------|--------------|------------|--------------|-------------|----------------|------------|------|-------|-------------------------------------------------------------------------------------|
| Test  | PUBLIC WORKS | Electrical | 2025-01-19   | N/A         | 2024-25        | 0          | 0    | 0     |  |

Department: Public Works

Total Available: 0

**Test**

[Test...](#) [Read More](#)

[Notes:Test...](#) [Read More](#)

Select Zone 







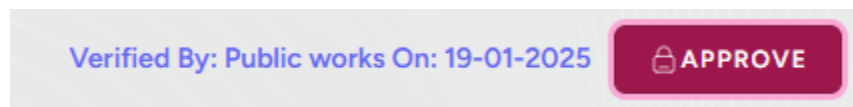
| Code | Item | Unit |
|------|------|------|
|      |      |      |

Click on PDF button to download material carriage detail.



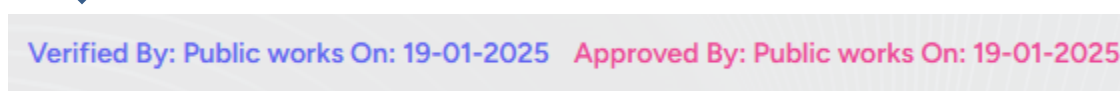
After click on verify and show a pop-up message. Then click on Yes, Confirm! Button in the pop-up section.

Then show



After click on Approve button and show a pop-up message. Then click Yes, Confirm! Button in the pop-up section. Approve permission is only on Higher Authority.

Then show



## Edit Material Carriage

1. Fill in the necessary details to edit The Material Carriage.

|      |              |            |            |     |         |   |   |   |                                                                                     |                                                                                     |                                                                                     |
|------|--------------|------------|------------|-----|---------|---|---|---|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Test | PUBLIC WORKS | Electrical | 2025-01-19 | N/A | 2024-25 | 2 | 1 | 1 |  |  |  |
|------|--------------|------------|------------|-----|---------|---|---|---|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|

Click on edit button. Open a pop-up and modify. After click on UPDATE.

## Transport Carriage

This section covers the steps to create, verify, edit, and approve the transport carriage.

Transport Carriage Rate

Here you can manage the Transport Carriage Rate.

Q

Search

Total Available: 1

SCHEDULE RATE CATEGORY

Please Select Rate Category

+

Add New

| Title   | Department   | Category                      | Publish Date | Expire Date | Financial Year | Item | Zones | Actions                                                 |
|---------|--------------|-------------------------------|--------------|-------------|----------------|------|-------|---------------------------------------------------------|
| TABLE 1 | PUBLIC WORKS | Road & Bridge<br>(Volume III) | N/A          | N/A         | 2024-25        | 11   | 2     | <div><div><div></div><div></div><div></div></div></div> |

Click on Add New button to create New Transport Carriage.

## Create Transport Carriage

1. Navigate to the Material Carriage module in the system.
2. Fill in the necessary details to create the material carriage.

### Create New Transport Rate

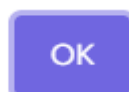
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| TITLE *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DEPARTMENT *                                                                              |
| <input type="text" value="Enter ScheduleRates title"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input data-bbox="873 331 1240 373" type="text" value="Please Select Department..."/>     |
| SCHEDULE RATE CATEGORY *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | FINANCIAL YEAR *                                                                          |
| <input data-bbox="444 457 834 499" type="text" value="Please Select Rate Category"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input data-bbox="873 457 1240 499" type="text" value="Please Select Financial Year..."/> |
| PUBLISH DATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                           |
| <input data-bbox="444 583 834 636" type="text" value="dd-----yyyy"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                           |
| DESCRIPTION *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                           |
| <div data-bbox="444 716 1240 911"><div>Sans Serif Normal B I U  x<sub>2</sub> x<sup>2</sup>   </div><div>   </div></div>                  |                                                                                           |
| NOTES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                           |
| <div data-bbox="444 995 1240 1190"><div>Sans Serif Normal B I U  x<sub>2</sub> x<sup>2</sup>   </div><div>   </div></div> |                                                                                           |
| <div data-bbox="1029 1241 1240 1289"><input type="button" value="Cancel"/> <input type="button" value="SAVE"/></div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                           |

After fill up click on SAVE button. Page is redirect to listing page with a success pop-up message.



## Transport Rate Created!

fvhf gb



## Verify Transport Carriage

1. Click on Eye button to verify, approve and also add (new zone, new item).

| Title     | Department   | Category   | Publish Date | Expire Date | Financial Year | Item Group | Item | Zones | Actions                                                                                                                                                                                                                                                     |
|-----------|--------------|------------|--------------|-------------|----------------|------------|------|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Chapter-C | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 14         | 67   | 1     |    |
| Chapter-D | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 245        | 737  | 1     |    |
| Chapter-E | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 88         | 432  | 1     |    |
| Chapter-F | PUBLIC WORKS | Electrical | N/A          | N/A         | 2024-25        | 29         | 135  | 1     |    |

Department: Public Works

Total Available: 0

**fvhfgb**  
[Ghgh...](#) [Read More](#)  
**Notes:** [Hngth...](#) [Read More](#)

[Select Zone](#) [Add Zone](#) [Add Item](#) [VERIFY](#) [DOWNLOAD](#)

| Code | Item | Unit |
|------|------|------|
|      |      |      |

After add item and zone, Add transport distance range

| Code      | Item                                                                                 | Unit | Bfgcbbh                            |
|-----------|--------------------------------------------------------------------------------------|------|------------------------------------|
| HJN543654 | FGBGF (Scheduled) <a href="#">Read More</a><br>Notes:TYHYH <a href="#">Read More</a> | MT   | <a href="#">Add Distance Range</a> |

Click on eye button to show the given distance detail.

|           |                                                                                      |    |                      |
|-----------|--------------------------------------------------------------------------------------|----|----------------------|
| HJN543654 | FGBGF (Scheduled) <a href="#">Read More</a><br>Notes:TYHYH <a href="#">Read More</a> | MT | <a href="#">View</a> |
|-----------|--------------------------------------------------------------------------------------|----|----------------------|

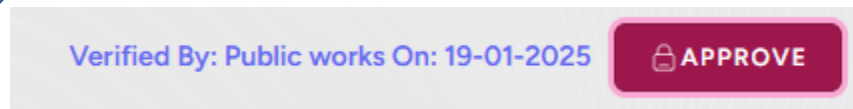
Here also can approved Is Onward Distance Rate by toggle button & Per Unit Distance Rate

| Distance Range | Rate  | Per unit Distance Rate              | Is Onward Distance rate? | Action                                                                                                                                                                      |
|----------------|-------|-------------------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0-150 km       | 50.00 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |

[+ Add Distance Range](#)

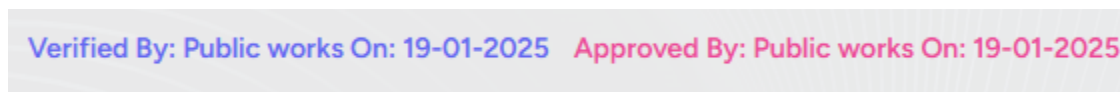
After click on verify and show a pop-up message. Then click on Yes, Confirm! Button in the pop-up section.

Then show ↓



After click on Approve button and show a pop-up message. Then click Yes, Confirm! Button in the pop-up section. Approve permission is only on Higher Authority.

Then show ↓



### Edit Transport Carriage

1. Fill in the necessary details to edit The Transport Carriage.

|      |              |            |            |     |         |   |   |   |  |  |  |
|------|--------------|------------|------------|-----|---------|---|---|---|--|--|--|
| Test | PUBLIC WORKS | Electrical | 2025-01-19 | N/A | 2024-25 | 2 | 1 | 1 |  |  |  |
|------|--------------|------------|------------|-----|---------|---|---|---|--|--|--|

Click on edit button. Open a pop-up and modify. After click on UPDATE.

### Composite Rates Details

This section covers the steps to create, verify, edit, and approve the composite rates details.

**Composite Rates Details**  
Here you can manage and view Composite Rates Details.

Composite Rate List **Create Composite Rate**

Search  Total Available: 1

| Title       | Department   | Category                   | Base Item | Composite Schedule Item | Actions |
|-------------|--------------|----------------------------|-----------|-------------------------|---------|
| TABLE 3.3-1 | PUBLIC WORKS | Road & Bridge (Volume III) | 3         | 21                      |         |

Click on Create Composite Rate button to create New Composite Rate.

## Create Composite Rates Details

1. Navigate to the Composite Rates Details module in the system.
2. Fill in the necessary details to create the composite rates details.

**Create Composite Rate**

Composite-Rate-Details    Create-Base-Item    Create-Composed-Item

TITLE \*  
YUGUIYG

DEPARTMENT \*  
PUBLIC WORKS

SCHEDULE RATE CATEGORY \*  
Electrical

DESCRIPTION \*  
Sans Serif   Normal   B   I   U   G   X<sub>2</sub>   X<sup>2</sup>   |   |   |   A   |   |   I<sub>x</sub>  
GUYFGI

FINANCIAL YEAR \*  
2024-25

PUBLISH DATE \*  
19-Jan-2025

Next Step

After click on next step button view a new screen.

**Create Composite Rate**

Composite-Rate-Details    Create-Base-Item    Create-Composed-Item

SCHEDULE RATE \*  
Chapter-E

BASE GROUP  
Cutting Channel of size (31mm x 31mm) on RCC plastered ceiling by Electric operated cutting machine incl. s

BASE SCHEDULE ITEM \*  
13 mm dia 3 mm thick polythene pipe without earth continuity wire

UNIT \*  
MT

GROUP NAME \*  
FVDFGVFB

Previous Step    Next Step

After click on next step button view a new screen.

**Create Composite Rate**

Composite-Rate-Details    Create-Base-Item    Create-Composed-Item

SCHEDULE RATE \*  
Chapter-D

ITEM GROUP  
16A

SCHEDULE ITEM \*  
Havells

UNIT \*  
EACH TREE

COMPOSED QUANTITY \*  
5

ADD

Previous Step

After click on Add button open a accordion in lower position.

**Create Composite Rate**

Composite-Rate-Details
Create-Base-Item
Create-Composed-Item

SCHEDULE RATE +  
Chapter-D

ITEM GROUP  
16A

SCHEDULE ITEM +  
Select composed Item

UNIT +  
Select Unit

COMPOSED QUANTITY +  
Enter composed quantity

ADD

| Composed Item | Composed unit | Composed quantity | Action |
|---------------|---------------|-------------------|--------|
| Havells       | EACH TREE     | 5                 |        |

Previous Step

Save

Click on save button to create a new Composite Rate and show a pop-up message.



**Composite Schedule Rate  
Created Successfully!**



## Verify Composite Rates Details

Click on Eye button to view composite item detail.

| Title       | Department   | Category                   | Base Item | Composite Schedule Item | Actions |
|-------------|--------------|----------------------------|-----------|-------------------------|---------|
| TABLE 3.3-1 | PUBLIC WORKS | Road & Bridge (Volume III) | 3         | 21                      |         |
| tyty        | PUBLIC WORKS | Electrical                 | 1         | 1                       |         |
| YUGUIYG     | PUBLIC WORKS | Electrical                 | 1         | 1                       |         |
| HGHNGYHN    | PUBLIC WORKS | Electrical                 | 1         | 1                       |         |

## UPMS Version 2.0

| Department: Public Works                                                 |          |                                                   |                                                      |                                             |
|--------------------------------------------------------------------------|----------|---------------------------------------------------|------------------------------------------------------|---------------------------------------------|
| <input type="text" value="Search Item code, Item"/> <span>Add New</span> |          |                                                   |                                                      |                                             |
| <b>HGHNGYHN</b><br><i>Hnhgn...</i> <a href="#">Read More</a>             |          |                                                   |                                                      |                                             |
| #                                                                        | Group    | Base Item                                         | Composed Item Details                                | Actions                                     |
| 1                                                                        | FVDFGVFB | 13 mm dia 3 mm thick... <a href="#">Read More</a> | <a href="#">View</a><br><a href="#">Add new item</a> | <a href="#">Edit</a> <a href="#">Delete</a> |

Click on add new button, then open a modal to create new base item and next step create composed item.

| Department: Public Works                                                 |          |                                                   |                                                      |                                             |
|--------------------------------------------------------------------------|----------|---------------------------------------------------|------------------------------------------------------|---------------------------------------------|
| <input type="text" value="Search Item code, Item"/> <span>Add New</span> |          |                                                   |                                                      |                                             |
| <b>HGHNGYHN</b><br><i>Hnhgn...</i> <a href="#">Read More</a>             |          |                                                   |                                                      |                                             |
| #                                                                        | Group    | Base Item                                         | Composed Item Details                                | Actions                                     |
| 1                                                                        | FVDFGVFB | 13 mm dia 3 mm thick... <a href="#">Read More</a> | <a href="#">View</a><br><a href="#">Add new item</a> | <a href="#">Edit</a> <a href="#">Delete</a> |

Click on view (eye-icon) to show composite item detail.

| Composed Item Details              |      |          |                                             |
|------------------------------------|------|----------|---------------------------------------------|
|                                    |      |          |                                             |
| Composed Item                      | Unit | Quantity | Actions                                     |
| Standard <a href="#">Read More</a> | M    | 10.0000  | <a href="#">Edit</a> <a href="#">Delete</a> |
| <a href="#">Add new item</a>       |      |          |                                             |

And click on Add new item button, then open a modal to Create New Composite Item.

### Edit Composite Rates Details

1. Fill in the necessary details to edit The Composite Rates Details.

| Title       | Department   | Category                   | Base Item | Composite Schedule Item | Actions                                                          |
|-------------|--------------|----------------------------|-----------|-------------------------|------------------------------------------------------------------|
| TABLE 3.3-1 | PUBLIC WORKS | Road & Bridge (Volume III) | 3         | 21                      | <a href="#">Edit</a> <a href="#">Delete</a> <a href="#">View</a> |
| tyty        | PUBLIC WORKS | Electrical                 | 1         | 1                       | <a href="#">Edit</a> <a href="#">Delete</a> <a href="#">View</a> |
| YUGUIYG     | PUBLIC WORKS | Electrical                 | 1         | 1                       | <a href="#">Edit</a> <a href="#">Delete</a> <a href="#">View</a> |
| HGHNGYHN    | PUBLIC WORKS | Electrical                 | 1         | 1                       | <a href="#">Edit</a> <a href="#">Delete</a> <a href="#">View</a> |

Click on edit button. Open a pop-up and Update Composite Rate. After click on Update Button.